

PARTY WITHOUT ATTORNEY OR ATTORNEY STATE BAR NUMBER NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: ZIP CODE: TELEPHONE NO: FAX NO: E-MAIL ADDRESS: ATTORNEY FOR (name):	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF SISKIYOU STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME	
Petitioner/Plaintiff: Respondent/Defendant:	
REQUEST FOR COURT REPORTER BY A PARTY WITH A FEE WAIVER	

A party who has been granted a waiver of court fees and costs may request the services of a court reporter for a proceeding for which a reporter is not normally available and for which an electronic recording is not provided. See policy regarding official court reporters, local rule 2.02.

A request must be made for each proceeding for which a reporter is requested, and must be filed with the clerk at least 10 calendar days before the date set for the proceeding, or at the time the proceeding is scheduled if less than 10 days away, or at such other time as the court may require. Failure to comply with this request procedure may result in the court being unable to provide a court reporter or a continuance of the hearing. Note: The court is not obligated to provide a transcript free of charge to a party who has been granted a waiver of court fees and costs.

If eligible, the court will try to schedule a court reporter for the date/time of the court proceeding but cannot guarantee that one will be available. Given the general unavailability of court reporters, availability of a court reporter will not be given until the day of the trial or hearing.

REQUEST

I _____, had a waiver of court fees and costs approved by the court on (date) _____, and I request a court reporter for trial hearing on (date) _____.

Date _____

Signature _____